

CONTENT DIRECTOR

General Job Description

This position provides key leadership and content direction for No Regrets. This dynamic and crucial role is responsible for the planning and managing the ministry's reference and media portfolio.

The position manages multiple No Regrets content resources, revision projects and navigates technical delivery methods. The Content Director will oversee developing, launching, delivery and evaluation of No Regrets Leadership Content, as well as build teams for writing and creative applications.

The ideal candidate has a love for Jesus, a heart for ministry and is tech savvy. They should be familiar with Learning Management Systems (LMS) as well as possess excellent project management, team building and communication skills. The position reports directly to the No Regrets Men's Ministry Executive Director.

Position Requirements & Qualifications

- Vibrant and growing personal relationship with Jesus Christ
- Supports and endorses No Regrets, their statement of faith, vision, and core values
- Minimum educational requirement is a bachelor's degree in a related field
- Proficient in Google software tools (file sharing, scheduling and meeting management)
- Project administration skills and ability to prioritize multiple projects.
- Ability to build and work productively with multi-functional teams for productivity
- Church ministry experience (paid or volunteer) is preferred
- Strong verbal and written communications skills.
- Experience in managing and maintaining Learning Management System (LMS)

Summary of Responsibilities

- Schedule and upload weekly podcasts recordings
- Coordinate Leadership Cohorts training session dates and materials
- Oversee the No Regrets on-line learning LMS collection (on-line learning- "Basecamp")
- Supervise the development of the 6-week conference follow-up devotional
- Plan, coordinate, implement and evaluate ministry product cycles
- Utilize technology to expand the No Regrets Leadership content portfolio

Employment Information

This is a full-time position (30 hours per week). Salary depends on experience, skills and education. Hybrid position options (majority of the position could be managed remotely)
To apply email resume to: jobs@noregretsmen.org